Risk assessment and issue of permit for hot work in a temporary workplace

Alarm address: ..... **Workplace:** .....

Permit applies from (date & time): ..... until (date & time): .....

The permit should be issued for as short a time as possible to ensure that the risks in the workplace do not change.

Working method and tools: .....

	Safety rule	Yes	No	Not applicable
1	Is the work considered to be temporary and to pose a fire risk?	☐	☐	
1	Has the person issuing this permit been appointed to do so in writing?	☐		
1	Have the people signing this document acquainted themselves with the conditions and assessed the risk of fire, and have high risk aspects been taken into account?	☐		
2	Do the operator, the fire watch and the permit manager have valid personal certification where required?	☐		
3	Is there a need for one/more fire watchers? *(A fire watch is not required when the permit manager assesses that it is clear that the work can be carried out with the same safety levels without a fire watch).* State the reason why the fire watch is clearly not required:	☐	☐	
3	Is mandatory post-work monitoring carried out by someone with a valid personal certificate? State hours *(at least 1 hour)*:	☐		
4	For work in spaces which contain/have contained flammable goods or where there is another risk of explosive atmosphere, has a permit been obtained from a responsible person?	☐		☐
5	Has the size of the risk area been determined, and has flammable material been removed or protected by covering?	☐		
5	Is the risk area of the workplace tidy and, if necessary, watered?	☐		
6	Are thermally conductive constructions and concealed flammable building components protected and accessible for immediate extinguishing measures?	☐		☐
6	Thermally conductive building components pass through a building component. Has the risk area been expanded to the other side, and is it monitored by a fire watch?	☐		☐
7	Have cracks, holes, penetrations or other openings been sealed or inspected and protected?	☐		☐
8	Have tools and methods been chosen to prevent material from igniting?	☐		
8	When applying a waterproof membrane, is the material heated to a maximum of 300°C?	☐		☐
8	Does the torch have a fully enclosed flame, or does it fulfil the requirements in SBF 2023?	☐		☐
8	When melting ice and snow: does the permit manager allow the use of an open flame? The construction must be of non-flammable material and not have any high risk parts.	☐	☐	☐
9	If welding and/or cutting equipment is to be used, has it been inspected, and is it free of faults and compliant with current safety regulations?	☐		☐
10	Is bitumen melting carried out according to SBF 507?	☐		☐
11	Is there functional and sufficient extinguishing equipment of the correct type available for immediate extinguishing measures?	☐		
12	Is the fire prevention system disconnected in any way during the work? *(If Yes, a permit must be obtained from the fire protection system's supervisor/responsible person)*	☐	☐	☐
12	Is the disconnection limited to only the temporary workplace and for as short a time as possible? State the disconnected section/address:	☐	☐	☐
12	Is a water-based sprinkler system functional and in operation?	☐	☐	☐
13	Can the emergency services be alerted within one minute, and is the alarm address of the workplace known?	☐		
	Are evacuation routes free of obstacles?	☐		☐
Miscellaneous:				

Appointed people and roles

The risk assessment has been carried out, and I acknowledge the conditions and circumstances under which the work is carried out.

Name	Signature	Phone	Operator	Fire watch	Fire monitor	Certified OK
.....	.....	.....	☐	☐	☐	☐
.....	.....	.....	☐	☐	☐	☐
.....	.....	.....	☐	☐	☐	☐
.....	.....	.....	☐	☐	☐	☐

Name, permit manager	Signature	Phone
.....	.....	.....

Issues a permit for hot work in a temporary workplace. Checks that all rules are followed before, during and after the work.

Name, permit manager	Signature	Phone
.....	.....	.....

The permit manager confirms that the work has been finished, the post-work monitoring concluded and the workplace inspected with regard to fire safety, and that the fire prevention system has been restored.

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